

EDINBURGH AIRPORT NOISE ADVISORY BOARD

Minutes of Twenty First Meeting held on Wednesday 1 May 2019

At the Marriott Hotel, 111 Glasgow Road, Edinburgh

Commencing at 6.30pm

PRESENT: Lindsay Cole (LC) (Chair)

Louise Gunstensen (LG), Dalgety Bay & Hillend CC; Helena Paul (HP), Blackness Area CC / Edinburgh Airport Watch; Pippa Plevin (PP), Uphall CC; Merv Archibald (MA) Blackness Area CC; Ray Godfree (RG), Ratho & District CC; Andrew Watt (AW), Dalkeith & District CC & Midlothian Federation CC; Tom Leatherland (TL), Limekilns and Charleston CC; Adam Cumming (AC), Cramond Association; Bruce Finlayson (BF), North Queensferry CC; Tom Wylie, Cramond & Barnton CC; Vic Garrard (VG); Kirknewton CC; Christophe Miremont (CM), Ecclesmachan resident; Ray Flint (RF) Kinghorn CC

In Attendance: June McClung (JMCC), Environmental Noise Advisor, EAL
Anna Light (AL), Head of Community Engagement, EAL
Elaine Hill (Minutes)

Apologies: Liz Scobie (LS), Uphall CC; Gordon Robertson (GR), EAL; Louise McIntyre (LMcl) EAL

		ACTION
1.	<p>Introductions:</p> <p>The Chair welcomed everyone to the meeting.</p> <p>The Chair informed the Board that LG had tendered her resignation as Secretary to the Board and that a Secretarial sub sub-group would be formed as part of the Governance Sub-Group to look at the role and the best way forward. PP has offered to administer the Minutes of meetings in the meantime.</p>	
2.	<p>Approval of Previous Minutes</p> <p>Approval of the minutes of the previous meeting held on 3 April 2019 was proposed by MA and seconded by AC.</p>	
3	<p>Matters Arising</p> <p>Consolidated Matters Outstanding from 1st May to 31 December 2018 as at 22-03-19</p>	
3.1		

	<p>It was agreed that this document should be appended to these minutes as a record noting that some items were still ongoing. <i>RG to forward these (without the action column) to PP for uploading to the EANAB website</i></p> <p>Matters Arising from Meeting 17 held on 15 January 2019</p> <p>Annual Review 17.6.3 Ref. Chair and Vice-Chair would prepare a draft review and circulate to the Board. A final Draft to be tabled at the next meeting in March <i>The Chair updated the Board that this report was nearly complete. EAL had requested a one-page report of bullet points covering the year's activities, however the Chair and Vice Chair felt this would not give a true picture of the work carried out and would supplement the report with appendices giving more detail for each area. It was noted that the deadline for this report to be submitted to EAL was before the next meeting. Therefore the Chair would circulate the report prior to submitting it to EAL. Noted that a circulated draft report been commented upon and a final draft is awaited. See item 6 below</i></p> <p>Noise complaints report 17.8.1 It was agreed that a sub-group should be formed to analyse the reports being provided by EAL. GA to be asked to confirm lead or otherwise for this sub-group. <i>As GA had now resigned from the Board, volunteers were requested to form this sub-group fronted by TL. It was noted that EAL had requested all suggested amendments to the reports be submitted together.</i></p> <p>Matters Arising from Meeting No 19 held on 6 March 2019</p> <p>19.8.1 Aviation 2050 Consultation The Board agreed to support this in principle. However, it was hoped that this would be discussed at the seminar with the CAA later in March which would allow a draft response to be circulated for comment prior to the next Board meeting. <i>Ongoing for discussion prior to deadline at June Meeting</i></p> <p>Matters Arising from Meeting No 20 held on 3 April 2019</p> <p>20.4.1 Aviation Consultancy Sub-Group Meeting now to be arranged with NATS. It was agreed that the sub-sub group would forward suggested items for discussion together with suggested dates and EAL would then contact NATS to arrange.</p> <p>20.4.2 Arrivals Sub Sub-Group Arrivals sub-sub group meeting to be held to agree timescales for actions.</p> <p>20.4.3 To70 Final Report</p>	<p>RG/PP</p> <p>CLOSED (see Item 6 below)</p> <p>Ongoing ALL/TL</p> <p>HP/LG</p> <p>Ongoing SS-G/ EAL</p> <p>Ongoing Arrivals SS-G</p>
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	<p>It was noted that the Aviation Consultancy Sub-Group had held a skype session with To70 and EAL to discuss and agree the draft findings report. There had been one outstanding item regarding noise preferential routes which had been discussed clarified and agreed. It was noted that the sub group had decided not to request additional charts in the report as it was felt this would not add to the report. The sub group were still awaiting the final published report and agreed to contact To70 to chase this up.</p> <p><i>Final report now received and a summary document is being prepared with EAL</i></p> <p>20.4.4 It was noted there would be a meeting with EAL on 16 April 2019 to discuss noise monitoring following on from the CAA seminar and meeting with ERDC on 26 March. As well as discussing locations it was important to understand the strategy followed by EAL. It was agreed to also review at this meeting the information presented in the monthly noise complaints report. It was suggested that it would be helpful if EAL could suggest other information to be included in the report such as information other airports receive.</p> <p>20.4.5 MoU The matter of a discretionary amount for expenses in relation to conference, etc., to assist the Board in learning more about noise has still to be agreed. It was noted that this has been raised but not discussed. EAL agreed to raise this internally and report back to the MOU Sub-Group.</p> <p>20.4.6 Confidentiality In the interest of clarity, it was agreed that any documents from either party to be treated as confidential should contain the word “Confidential” in the title.</p> <p>20.4.7 Health It was agreed to speak to SS to see if he could suggest an individual or organisation that could help move this matter forward. <i>SS had been approached but to date there had been no response.</i></p> <p>20.4.8 University of Edinburgh The proposal from UoE had been discussed with the Aviation Sub-Group. It was decided not to pursue the proposal from UoE as it was felt that it would not add any value to the work undertaken by To70. It was agreed to thank UoE for their proposal and to keep dialogue open.</p>	<p>CLOSED</p> <p>S-G</p> <p>CLOSED See Item 4 below</p> <p>CLOSED See Item 4 below</p> <p>CLOSED</p> <p>Ongoing AC</p> <p>CLOSED</p> <p>ALL</p>
3.6		
3.7	<p>20.4.9 It was noted that sub-groups were still required for noise complaints and noise fines</p> <p>20.4.10 With regard to the SRG, EAL agreed to find out whether it would be set up again.</p>	

3.8	<p><i>EAL stated that no decision had been made on this matter and there had been no engagement with Dame Sue Bruce. It would also depend on the role of EANAB going forward and whether the SRG would be required. It was noted that the remit of EANAB is to offer advice on noise whereas the SRG can have a wider remit and cover other areas not under the EANAB remit.</i></p> <p><i>It was noted that The Consultation Institute had again been engaged by EAL in connection with the ACP. EAL confirmed this appointment had not been made under a tender process.</i></p> <p><i>EAL confirmed that they had not yet received a date for an assessment meeting with the CAA. Once this was known EAL would come back to the Board to discuss the relationship between EAL and the Board going forward. EAL also confirmed that they had estimated March/April 2020 for submission of the ACP. It was noted that there was a 16 month timescale stated in CAP1616. EAL stated that this was guidance only but that any timescale would still need to meet all the requirements set out by the CAA.</i></p>	EAL
3.9	<p>ACP Statement of Need</p> <p>20.5.1 The Board had several queries regarding the document including the use of 0400-0700; air navigation guidance, etc. It was agreed that these comments/queries should be collated into one email and forwarded to EAL as soon as possible and preferably before the end of this week to enable a detailed response.</p>	Ongoing ALL/MA
3.10	<p>20.5.2 It was agreed that EAL would present to the Board on the ACP as soon as the timelines were known. The Board stressed that it was important that they were given the opportunity to input to and influence the ACP.</p>	Ongoing EAL
3.11	<p>20.5.3 It was agreed that a short list of follow-up questions to the CAA (following the seminar on 26 March) should be drawn up including how the Board can input into the FASI South consultation with regard to the consideration of North/South corridors. It was agreed to also write to CAA re the follow up questions and also the Aviation 2050 consultation before the end of this week. It was further agreed that the Chair would also phone the CAA to follow this up.</p>	Ongoing HP/Chair
	<p>EANAB Annual Report</p> <p>20.6.1 Suggestions on points to be included to be emailed to the Chair and AC. <i>See Item 6 below</i></p>	CLOSED See Item 6 below
3.12	<p>20.6.2 It was noted that the report should be endorsed by the Board before issue and clearly marked accordingly.</p>	CLOSED ALL
3.13	<p>20.6.3 It was agreed that the Board should circulate the final Report to all community councils to highlight the Board's work.</p>	Secretary

<p>3.14</p> <p>3.15</p> <p>3.16</p>	<p>Aviation Strategy Annex A Response 20.7.1 Final document to be circulated to the Board and EAL.</p> <p>NAP 20.7.2 EAL were asked to provide information on noise charging that could be passed on to communities. EAL explained that there was no standard for this across the industry. It is hoped that it will trigger a reduction in night flights and this is a goal of the proposal. However it is impossible to say yet whether it will have any impact but this will be reviewed.</p> <p>A guidance note on the changes between the final and draft documents was requested from EAL.</p> <p>Broxburn CC Representation 20.7.3 As no response had been received from the Broxburn CC representative regarding her membership of the Board, it was agreed to write to the CC Chair. <i>No response had been received from Broxburn CC. It was agreed to contact them once more to see if they wished to be represented on the Board.</i></p> <p><i>It was noted that an individual did not need to be a Community Councillor to sit on the Board but could be a resident representing the CC.</i></p> <p>Noise & Proposed Residential Developments <i>It was agreed that to draw up a list of bullet points on the different routes the Board could take to become a consultee on planning applications where residential developments could be affected by aircraft noise.</i></p> <p>20.7.4 A paper prepared by RG regarding this issue is to be circulated to the Board for discussion at the May meeting.</p>	<p>CLOSED</p> <p>EAL</p> <p>CLOSED</p> <p>RG/PP</p> <p>LG</p> <p>CLOSED</p>
<p>4.</p> <p>4.1</p>	<p>Updates from Subgroups</p> <p>Aviation Consultancy Sub-Group It was noted that the ACP sub sub-group had met and submitted comments on the ACP and had received a reply on 10 April.</p> <p>To70 final report had now been received and the sub-group would like to make a presentation to the June meeting.</p> <p>The sub-group thought it would be helpful to attach to the full report a brief summary report covering the conclusions and are working on this with EAL.</p> <p>It was agreed to upload the full To70 report to the EANAB website now followed by the summary report when ready.</p>	<p>MA/PP</p>

<p>4.2</p>	<p>Notes of the Noise Monitoring meeting on 16 April had been circulated to the Board. It was noted that the Board had concerns about how the meeting went. The Chair stressed that a further meeting should be re-arranged as soon as possible and a list of issues to be discussed would be issued to EAL. It was noted that the informal notes taken by the sub-group would also be circulated to EAL.</p> <p>Data regarding SEL contours had been requested at the meeting on 16 April as well as on 25 March. The Board stressed their concerns that no progress has been made and that EAL had stated that no further progress would be made until the MoU had been signed. The Board expressed their concern at this condition now being insisted upon as it could lead to serious delays.</p> <p>EAL confirmed that no more work would be commenced until the MoU had been signed by both parties. EAL also stated that the To70 report could affect the modelling on ANCOM and until Darren Rhodes of the CAA reported back no further work would commence.</p> <p>With regard to noise monitors, EAL confirmed that there would be 3 permanent monitors located in Cramond – one for arrivals located at Cramond Manse; the second for departures with a location still to be finalised but hopefully the school and the third at a site within the community. EAL had agreed some time ago at the request of the local community in Cramond to provide the third monitor to take measurements but which would have no technical purpose. EAL were asked if other communities could request a permanent monitor.</p> <p>It was noted that the location of monitors depends on the levels of various background noises so that the aircraft noise can be captured.</p> <p>EAL explained that the term “Scotland’s Natural Landscape” contained within the Statement of Need was a generic statement and would be further clarified as the ACP process progressed.</p> <p>The Board requested that the data from noise monitors which demonstrates how the mobile unit is used, the level of background noise, etc., be presented by EAL</p>	<p>EAL/ ACS-G</p>
<p>4.3</p>	<p>EAL agreed to involve the Aviation Consultancy Sub-Group in discussions with ERDC relating to noise modelling. It was noted that no further progress had been made and that any response received from ERDC would be shared with the sub-group.</p>	<p>EAL</p>
<p>4.4</p>	<p>MOU</p> <p>The latest draft of the MoU had been circulated to the Board for consideration. It was noted that there were two outstanding items to be finalised:</p> <ol style="list-style-type: none"> 1. The Legal position of EANAB and its members in respect of resolution of disputes 	<p>EAL</p>

	<p>2. Specific funding arrangements for petty cash</p> <p>It was suggested that these items be negotiated outwith the MoU so as not to hold up the signing of the document.</p> <p>With regard to petty cash, the Board had suggested that it have access to £2,000 in a bank account with the Chair as signatory to be used solely at the discretion of the Board. It was noted that EAL do not have such an arrangement with any other group and prefer to continue paying all expenses direct.</p> <p>The Board feel that the proposed petty cash arrangement would demonstrate the Board's independence. It was noted that EAL had already refused to cover expenses to attend a conference in London which it did not feel would be beneficial to the Board but that the Board felt would be.</p> <p>Concern was raised that the wording in the preamble, sections 2.4 and 3.1 inferred that the Board only represented the interests of communities who had full membership of the Board rather than all communities affected by noise.</p> <p>It was noted that the items within the MoU that were legally binding were underlined in the document circulated.</p> <p>4.5 Concern was also raised regarding the section on conflict resolution as the Board is not a legal entity so therefore would individual members be open to litigation.</p> <p>4.6 Clarification was also requested regarding when Section 6 regarding indemnity might apply.</p> <p>The Board agreed that the document should be finalised subject to the outstanding points being agreed.</p> <p>Health – nothing further to report</p> <p>University of Edinburgh - nothing further to report</p>	<p>BF</p> <p>BF</p>
<p>5.</p> <p>5.1</p> <p>5.2</p>	<p>Frequency of Noise Data Reports</p> <p>It was agreed that noise data reports should continue to be produced monthly and quarterly until September to give a full year of monthly reports. After September 2019, only quarterly reports to be produced.</p> <p>Suggested alterations/additions to the noise data reports, e.g. list of all complaint areas, number of night flights, number of departures on GOSAM split, be forwarded to TL for collating prior to sending to EAL.</p>	<p>EAL</p> <p>ALL</p>

	<p>It was noted that the public facing element of CASPR was now operating with HTML rather than Flash.</p> <p>With regard to the Quarterly Report tabled at the meeting, it was noted that the “unknown flights” were made up of “go-arounds” and delayed flights where the data from noise monitors, radar and ops systems had not been updated prior to being pulled off by CASPR.</p>	
6	<p>EANAB Annual Report</p> <p>The Chair reported that progress was being made with the Annual Report and an updated draft should be available for circulating within the next couple of weeks.</p> <p>Board members are asked to forward details of how they report back to their community councils and how they engage with the local community over noise.</p> <p>Some members of the Board felt that the Annex “Independent Chairman’s Introduction” to the Annual Report is too long and would benefit from being more concise. Some members also felt that the wording and tone of the report could be more professional. However, other members of the Board were happy with the content and tone.</p> <p>It was suggested that the Annex be called Appendix and that if there was no agreement on the document, it could be clearly marked at the view of the Chair and not the whole Board.</p> <p>Members were asked to forward their comments for consideration and inclusion where possible before the next draft was circulated to the Board for members to vote on the report before its issue.</p>	
6.1		ALL
6.2		ALL
7.	<p>AOB</p> <p>June Meeting</p>	
7.1	<p>It was noted that JMcC would be on holiday at the time of the June meeting. Therefore any requests for information should be made by w/c 20 May where possible including amendments to the noise data reports.</p>	ALL
7.2	<p>EANAB Contacts for EAL</p> <p>The Board confirmed that MA was the main contact for the ACP sub-group. It was also noted that a secretary@eanab.org.uk email address would be set up.</p> <p>ACP</p> <p>In response to a question as to whether SIDs would be redesigned or the ones used in the previous ACP would be used, EAL stated that nothing had been pre-determined and everything would be looked at including the role of EANAB.</p>	PP

7.3	NAP Response It was agreed to put this on the agenda for the June meeting.	Secretary
8	Date of Next Meeting: Wednesday 5 June 2019 at 6.30pm in the Marriott Hotel	

There being no further business, the meeting closed.