

EDINBURGH AIRPORT NOISE ADVISORY BAORD

Minutes of Sixteenth Meeting held on Wednesday 5 December 2018

At the Marriott Hotel, 111 Glasgow Road, Edinburgh

Commencing at 6.30pm

PRESENT: Lindsay Cole (LC) (Chair)

Louise Gunstensen (LG), Dalgety Bay & Hillend CC; Helena Paul (HP), Blackness Area CC / Edinburgh Airport Watch; Christophe Miremont (CM), Ecclesmachan resident; Pippa Plevin (PP), Uphall CC; Merv Archibald (MA) Blackness Area CC; Ray Godfree (RG), Ratho & District CC; Andrew Watt (AW), Dalkeith & District CC & Midlothian Federation CC; Liz Scobie (LS), Uphall CC; Vic Garrard (VG); Kirknewton CC; Stefan Slater, Cramond & Barnton CC; Bruce Finlayson (BF), North Queensferry CC.

In Attendance: Louise McIntyre (LMcI), Community Engagement Manager, EAL

Apologies: Adam Cumming (AC), Cramond Association; Tom Leatherland (TL), Limekilns and Charleston CC; Ray Flint (RF) Kinghorn CC; Gary Allanach (GA), Winchburgh CC; Gordon Robertson (GR), EAL; Anna Light (AL), EAL; June McClung (JMcC), EAL; Elaine Hill (Minutes)

1.	<p>Introductions:</p> <p>The Chair welcomed everyone to the meeting.</p>
2.	<p>Approval of Previous Minutes</p> <p>After discussion it was agreed that going forward and in accordance with consistency of the minutes under Chatham House rules no comments would be attributable to an individual.</p> <p>The Board confirmed that it was the growth of Edinburgh Airport that was referred to in Item 6.1 of the previous minutes. The Board felt that the growth of the airport would mean an increase in air traffic and potentially noise. Therefore this would fall within the remit of EANAB. This item would be discussed along with other items at a meeting between EANAB and EAL to discuss outstanding items.</p> <p>It was noted that the subject of designated airport status had also been added to the items for discussion at the meeting between EANAB and EAL.</p> <p>MA proposed and AW seconded that the Minutes of Meeting No 15 held on 7 November 2018 be approved.</p>

<p>3.</p> <p>3.1</p> <p>3.2</p> <p>3.3</p>	<p>Matters Arising</p> <p>Noise Monitoring It was noted that a date was still awaited from EAL for a meeting to progress this. It was also noted that there would be a delay in receiving the November noise complaints data from EAL due to illness. EAL were in the process of organising additional training for other members of the department to assist with this but this would unfortunately result in a delay in submitting information to the Board. While wishing the Environmental Noise Advisor a speedy recovery, frustration was expressed at the ongoing difficulties in obtaining a standardised report from EAL.</p> <p>It was noted that EAL were more than happy to provide raw data to approved consultancies such as To70 and Edinburgh University.</p> <p>EAL confirmed that any comments on and/or amendments to the noise report template should be fed back to them including explanatory paragraphs to assist communities to understand the reports. It was noted that comments should be fed back to EAL via the sub-group.</p> <p>It was noted that areas in the top 15 areas for noise complaints during a month would not necessarily appear in the top 15 for the quarter. It was suggested that the number of areas be increased to top 20.</p> <p>EAL agreed to look at whether Edinburgh could be broken down into various areas within the report.</p> <p>It was noted that if the data highlights aircraft being off track or making too much noise, it is reported to air traffic control and direct to the airline. It was suggested that regular meetings could be held with the sub-group to feedback on such instances.</p> <p>It was reported that EAL also receive information from the tower if it is felt that there were instances which should be investigated. These would then be further investigated by EAL and appropriate action taken.</p> <p>Stakeholder Reference Group (SRG) It was suggested that, should the SRG be reconvened under the chairmanship of Dame Sue Bruce, representatives of EANAB should be invited to join. It was felt that the in-depth knowledge that members of EANAB had gained could be of benefit to the SRG.</p> <p>List of Outstanding Matters Arising Concern was raised about the increasing list of outstanding Matters Arising and how to deal with these.</p> <p>It was noted that several months ago a list of outstanding matters was sent to the relevant individual members to update on progress. It was agreed that the current list should again be categorised by who the</p>
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<p>3.4</p> <p>3.5</p>	<p>action is against them to report back on the status of the outstanding action to assist with updating and reducing the list of outstanding Matters Arising.</p> <p>It was noted there were a large number of outstanding actions against EAL</p> <p>At this point it was agreed that, rather than holding a formal Board meeting in January, a date be found later in the month to review the Matters Arising list and any other housekeeping issues to help prepare the Board for the year ahead. It was agreed to circulate a list of potential dates in January via doodle poll to find a date suitable for the majority of members. It was agreed that EAL would not attend this meeting as this would give EANAB an opportunity to tidy up the list of outstanding items before forwarding them to EAL to report back on progress.</p> <p>Date of EANAB Meetings</p> <p>It was confirmed that EANAB meetings would continue to be held on the first Wednesday of the month. It was noted that depending on when the month ended, there may be occasions when EAL reports would not be available for that month's meeting. However, they would be circulated to Board members as soon thereafter as possible.</p>
<p>4.</p> <p>4.1</p>	<p>Standard Updates from Subgroups</p> <p>Aviation Consultancy Sub-Group</p> <p>It was reported that To70 had started the second tranche of work. Technical dialogue taking place at the moment with the focus on trial run charts up to ensure the information required will be provided. It is intended to report back in next few weeks.</p> <p>A response had been received from Tim Johnstone of the CAA attached to which was a copy of the CAP 7063 document which is currently being looked at.</p> <p>With regard to a proposed seminar in Edinburgh, the CAA had suggested a date of 18 December.</p> <p>It was noted that there were two separate issues raised with the CAA, one being a seminar to hear about the legislative framework and national developments, as per the agenda prepared by EANAB, and the second relating to the discrepancies in data identified by EANAB. These would be dealt with at separate meetings.</p> <p>EAL agreed to go back to CAA to confirm Tuesday 18 December starting at 10am if possible.</p>

4.2	<p>It was noted that initially it was agreed the seminar would be between only EANAB and the CAA. However, it was agreed that EAL should also attend the seminar.</p>
4.3	<p>It was agreed that to co-ordinate a list of questions to be put to the CAA and forward these to Tim Johnstone in advance of the seminar. It was noted that the general areas also to be covered were outlined in the Board's original email to the CAA.</p>
	<p>With regard to the issue of data discrepancies, it was agreed that the Aviation Consultancy Sub-Group would draft a response on behalf of the Board requesting a meeting between the CAA's technical people and the Sub-Group.</p> <p>It was noted that the Aviation Consultancy Sub-Group were keen to meet with EAL to discuss issues which could be considered for incorporation into the Noise Monitoring Strategy and assist with community engagement on noise issues. The Sub-Group has four key objectives which it would like to discuss with EAL in relation to assisting with the strategy:</p> <ol style="list-style-type: none"> 1. To fine tune aircraft 2. Real data on the ground to validate noise model 3. Real time information about noise 4. Assist communities in understanding the local noise scape
4.4	<p>University of Edinburgh Involvement</p> <p>It was noted that discussions had taken place with University of Edinburgh who had identified some items of work looking at raw data, noise levels, etc. which could take up to 5 months running from June to September. They would then give independent advice to EANAB based on their findings. It was noted that they had already been in touch with EAL regarding obtaining data and had signed a Non-Disclosure Agreement. It was believed that this group would be made up of mathematics & engineering professors and would be looking more at methodology.</p>
4.5	<p>Concern was raised that there could be a potential overlap with the work being undertaken by To70. Therefore it was agreed that the Aviation Consultancy Sub-Group should look into this further.</p>
4.6	<p>It was agreed to discuss this further at either the January meeting or the February Board meeting.</p>
4.7	<p>Governance Sub-Group</p> <p>With regard to the Code of Conduct, it was agreed to discuss and, if appropriate, ratify some amendments to the Code of Conduct at the January meeting.</p>
4.8	<p>With regard to the MoU, it was noted that EAL had discussed this with their Legal Director and will be in touch shortly to update on progress.</p>

<p>4.9</p> <p>4.10</p> <p>4.11</p> <p>4.12</p> <p>4.13</p> <p>4.14</p>	<p>It was noted that a final draft would be circulated to the Board for approval prior to signing.</p> <p>Alternative Arrival Pathways Sub Sub-Group It was agreed that this group would be a sub-group of the Aviation Consultancy Sub-Group and that this could be a further tranche of work that To70 could be asked to look at. It was noted that the group was yet to formally meet. It was reported that EAL had agreed to arrange meeting for the group with a representative from ANS who run the tower at Edinburgh Airport to help the group understand how they work. This would then be followed by a meeting with NATS to further understand the constraints under which they work. This would then lead to looking into alternative arrival pathways.</p> <p>Definition and objectives of this group to be added to the list of sub-groups and issues being investigated.</p> <p>Royal Burgh of Kinghorn Community Council Recommendation It was agreed that the Board would support the proposals contained within this recommendation.</p> <p>It was stressed that it was important for the Board to be involved in the new ACP from the start to ensure that their comments are considered by EAL.</p> <p>It was suggested that the inter-relationship between CAA, NATS and ANS could be discussed at the CAA Seminar on 18 December 2018.</p> <p>Health impacts of noise Presentation in February. EACC have asked for a paper in May. Chemical air pollution perhaps better dealt with by someone with a chemical engineering background. Happy to advise on medical implications. Noise pollution more important to the remit of this Board and chemical air pollution to EACC.</p> <p>It was noted that the February meeting of the EACC would concentrate on the previous ACP. It was suggested EANAB could contribute to any discussion relating to the ACP. The May meeting would look at noise pollution, as above. It was further noted that EANAB's chairman had been asked to give an update on noise in general to the EACC at their summer meeting. It was suggested that the Chair of the EACC be invited to meet with EANAB to discuss the remit of EACC and any potential overlap with EANAB to assist with information sharing. It was uncertain to what extent EACC influenced EAL policy. It was certainly concerned to hear the views of its disability member. But its new chairman is very proactive.</p>
<p>5.</p>	<p>Update from EAL</p>

5.1	<p>It was noted that, as EAL were meeting with the CAA this week regarding the ACP, there was no further update at this point.</p> <p>It was noted that EAL were planning to take elements from the Kinghorn Community Council proposals and incorporate these at an early stage in the new ACP application to highlight the need to extend air space.</p> <p>FASI north application has been put on hold. This was sponsored by NATS and relates to airspace over 7000ft.</p> <p>It was stressed that it was important to involve communities at an early stage. By doing this and listening to their suggestions, it was more likely to get community support going forward.</p> <p>It was suggested that informal small group meetings should be held within communities at the start of the ACP process to bring forward ideas for consideration.</p> <p>It was noted that the processes contained within CAP1616 would be followed during the process.</p> <p>It was noted that EAL Community Engagement Officer had offered to meet with community councils to explain her role. 21 responses have been received and 10 meetings have already been arranged.</p> <p>EAL agreed to clarify the working relationship within the EAL structure of the Head of Community Engagement, Community Engagement Manager and the Environmental Noise Advisor. It was noted that this would not be provided until towards the end of the following week at the earliest due to leave.</p>
6	<p>Reaction to CAA ANCON response</p> <p>It was noted that this was being considered by EAL but no official response was available at this point.</p>
7.	<p>University of Edinburgh Involvement</p> <p>This was discussed under Item 4 above.</p>
8.	<p>Outstanding Items List</p> <p>This item was discussed at Item 3 above.</p>
9. 9.1	<p>AOB</p> <p>Information for EAL</p> <p>The following items were requested to be provided by the Board:</p> <ul style="list-style-type: none"> ● Break down of £40,000 funding

<p>9.2</p> <p>9.3</p> <p>9.4</p> <p>9.5</p>	<ul style="list-style-type: none"> It was noted that it was no longer necessary for the Board to provide a future planning report so a high-level programme of work was not required from EAL. <p>It was noted that a lot of work had been carried out over the year and that a lot of this had been reactive rather than proactive – for both EANAB and EAL. It was hoped that more proactive planning could be undertaken in the coming year.</p> <p>The Board expressed frustration at the lack of notification of and engagement in issues, for example, NAP, ACP, etc, from EAL in the past. However, the role of EAL Community Engagement Manager was seen as a positive step by the Board. It was noted that EAL hoped that this role would assist with expediting requests for information more timeously and be an additional point of contact for individual members of the Board as well as the Board as a whole and engagement with local communities.</p> <p>It was agreed to check whether the questions raised by CM had been forwarded to EAL.</p> <p>Designated Airport Status It was agreed that the Board would look into this to gain an understanding of what this status means and whether it would have any impact of noise levels. However, it was noted that a sub-group would not be required for this. It was agreed that the Chair would explain the reasoning behind the Board’s decision to look into this with EAL who had raised concerns that this would be outwith the Board’s remit.</p> <p>It was suggested that community councils could approach their MPs re the possibility of setting up a cross-party group to look at this.</p> <p>Bo’ness CC Representation It was noted that no response had been received from either Owen Griffiths or the Chair of Bo’ness CC regarding non-attendance at EANAB meeting. Therefore Owen Griffiths had been removed as a member of the Board.</p> <p>Office Bearers and Elections It was agreed to discuss the process of electing Chair, Vice Chair, Secretary & Treasurer to the Board at the January meeting.</p> <p>Admin support A draft job description had been circulated to the Board. Any comments to be forwarded to HP prior to discussion with Crossmatch Recruitment regarding the best way forward in obtaining admin support.</p>
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10.	<p>Date of Next Meeting: Wednesday 6 February 2019 at 6.30pm in the Marriott Hotel</p> <p><i>NB: "Housekeeping" meeting to be held in January 2019 – date to be confirmed.</i></p>
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There being no further business, the meeting closed.